**ELITE Awards Entry Form - Landscape Construction Category**

**Questionnaire**

1. Company information
2. How many years has your company been in business?
	1. Start up
	2. Growth (in business 5 years or fewer)
	3. Mature (in business 5-10 years)
	4. Legacy (in business 10+ years)
3. Please give a brief outline (no more than 250 words) of the growth and development of your company since it was established.
4. Do you have certified people on staff?
5. If yes, how many and what designations do they hold?
6. Project name
7. Project/program location. Please provide at least city and state.
8. Property owner name, if applicable
9. What type of property is this?
10. Contract begin date. If exact date is not known, provide best estimate.
11. Contract completion date.
12. Total landscape budget
13. What was your profit margin (%), and why is this acceptable?
14. Did you meet the budgeted hours for this project? If not, why?
15. Did you complete all the work on this project? Were there any preexisting or subcontracted items? If so, please explain.
16. How did the property owner find you and why did the property owner hire your company?
17. Provide a short project description of no more than 100 words. This should be no more than 3 sentences in length and should be a condensed description of the project description.
18. Describe your project in 250 words or less. What were the customer's goals and objectives?
19. What unique or unusual site-specific specifications were you required to address during the installation process? Briefly describe in less than 150 words.
20. Describe the challenges you realized or had to overcome during the project, and what your solutions were that make this project award worthy. Please answer in less than 150 words.
21. The following checklist of sustainable landscape practices is based on Green Strategies for Colorado Landscapes developed by ALCC. Please indicate up to 6 items that were MOST important for this project by checking the boxes below. Some priority areas will require further description in the next questions.
	1. Grading to move water away from areas where it is not wanted and to direct water through the landscape in order to water plants and filter water before it exits the site.
	2. Selection of high quality plants.
	3. Hydro zoning plants so they are grouped based on water needs.
	4. Avoiding overplanting in order to reduce water and other waste.
	5. Preserving/protecting existing and viable plant material during renovation/construction. You will be asked to briefly describe what was done to protect plant material.
	6. A soil test was performed. You will be asked to provide dated soil test results, and what you did based on the results.
	7. Amended soil was protected from being compacted by equipment during the landscape installation process. You will be asked to describe how this was done.
	8. Beds were mulched to maintain 3-4” of mulch to retain moisture, reduce runoff and control weeds.
	9. Existing materials already on site were reused. You will be asked to describe these materials.
	10. Field verification of materials at point of installation versus estimated quantities - over/under delivery of materials were minimized to avoid waste. You will be asked to describe.
	11. Materials that cause less damage or require fewer resources when produced were used– e.g., materials with recycled content, lowest VOC content, etc. You will be asked to describe or list.
	12. Locally-sourced materials were used whenever available. You will be asked to describe or list.
	13. Energy efficient products were used. You will be asked to list.
	14. Green waste was removed for composting. You will be asked to list approximate quantity such as cubic yards, etc.
	15. Job debris was removed and recycled. You will be asked to list approximate quantity such as cubic yards, tons, etc.
22. If preserving existing and viable plant material was a priority, briefly describe what was done to protect plant material.
23. If you performed a soil test and it was a priority for the project, provide dated soil test results.
24. Based on the results of the soil test, what did you do?
25. How was amended soil protected from being compacted by equipment during the landscape installation?
26. If reusing existing material was a priority for the project, describe how this happened on site.
27. If over-runs on the orders were minimized to avoid waste was a priority, please describe how this was handled.
28. Describe sustainable materials used. Did you use materials that cause less damage or require fewer resources when produced, e.g., materials with recycled content, lowest VOC content, etc.
29. If the use of locally-sourced materials was a priority, list those used here. Include what percentage of all materials were sourced locally.
30. Describe or list energy-efficient products used, if indicated as a priority.
31. If indicated as a priority, list approximate quantity of green waste removed for composting (cubic yards, etc.).
32. If indicated as a priority, list job debris that was removed and recycled, including approximate quantities such as cubic yards, tons, etc.
33. Briefly describe why the priority areas selected above were important for this site and discuss the horticultural, sustainable and/or cost-effective outcomes that have been achieved as a result of these priorities.
34. After installation what, if any, warranties were provided? Has any warranty work been performed to date? If so, please explain.
35. If you were required to follow specifications such as LEED, SITES, etc., please list what you were required to do per those specifications, or attach relevant documents with this information clearly highlighted.

Questions 36-47 are photo uploads